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# NCP Annual Reporting Questionnaire 2024

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**A. Contact information (40103)**

**Please indicate your country: (1035963)**

Type: (!/list-dropdown)

A39 - Portugal

**Please provide the names, titles and contact information of all the people to be included in the [contacts list](#) on the ONE Community. If relevant, list the NCP's primary contact first.**

**(1035965)**

Type: (X/boilerplate)

**Names, job titles and emails of all people to be included: (1035964)**

Type: (T/text-long)

Name: Lídia Farropas / Job title: Head of Sustainable Development Unit / Email:  
lidia.farropas@dgae.gov.pt

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**B. Institutional arrangements - (a) Structure, location and composition of the NCP (40104)**

**1. What is the [structure](#) of the NCP? (1035966)**

Type: (L/list-radio)

Inter agency

**A2**

**1a. Did the structure of the NCP change in 2024? If yes, please provide details in the comment**

**box. (1036070)**

Type: (O/list-with-comment)

A2 - No

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## 2. Who are the staff of the NCP?

Please describe the functions of the NCP staff.

(1035972)

Type: (T/text-long)

From Directorate-General for Economic Activities:

- 1) PT NCP Coordination Team (Fernanda Ferreira Dias - Director General, Marta Lima Basto - Deputy Director General & Carla Pinto - Director of the Directorate for Corporate Sustainability)
  - > Reports to the Secretary of State of Economy;
  - > Coordinates PT NCP's activities overall with aicep Portugal Global, considering the available resources in DGAE/DSSE;
  - > Liases with external national and international bodies (public/private sector, NGOs, etc.)
  - > Approves internal procedures to improve PT NCP's performance
- 3) PT NCP Technical Secretariat (Lídia Farropas - Head of the Unit for Sustainable Development, Marta Fonseca, Pedro Marques & Pedro Pinheiro – Senior Officers)
  - > Reports to PT NCP Coordination Team and gives support on the technical aspects regarding PT NCP activities
  - > WPRBC Delegates | Responsible for providing technical inputs to OECD on RBC
  - > Responsible for the planning and execution of PT NCP's promotional activities
  - > Responsible for PT NCP reporting
  - > Proposes internal procedures to improve PT NCP's performance
  - > Liases with submitters, relevant stakeholders and NCPs regarding Specific Instances
  - > Gives support regarding possible legal issues that arise from the NCP's activity
  - > Supports the Government on RBC related issues

From Portuguese Agency for Investment and Foreign Trade (aicep Portugal Global):

- 1) PT NCP Coordination Team (Rita Araújo – Board Member)
  - > Reports to the Secretary of State of Economy;
  - > Coordinates PT NCP's activities overall with DGAE, considering the available resources in AICEP;
  - > Liases with external national and international bodies (public/private sector, NGOs, etc.)
  - > Approves internal procedures to improve PT NCP's performance
- 2) PT NCP Technical Secretariat (Fernando Quintas - Senior Manager & Constança de Matos - Senior Officer)
  - > Reports to PT NCP Coordination Team and gives support on the technical aspects regarding PT NCP activities
  - > Responsible for the planning and execution of PT NCP's promotional activities
  - > Responsible for PT NCP reporting
  - > Proposes internal procedures to improve PT NCP's performance
  - > Liases with submitters, relevant stakeholders and NCPs regarding Specific Instances.

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**3. Please select all groups represented in the NCP structure (excluding advisory body), and list the members. (1036076)**

Type: (P/multiple-opt-comments)

**Business (1036151)**

**Trade unions (1036152)**

**Civil society (1036153)**

[X]

**Government (include ministry/department/agency they represent) (1036154)**

Directorate-General for Economic Activities (DGAE) within the Ministry of Economy: 1) Fernanda Ferreira Dias; 2) Marta Basto; 3) Carla Pinto; 4) Lídia Farropas; 5) Marta Fonseca; 6) Pedro Marques; 7) Pedro Pinheiro. Portuguese Agency for Investment and Foreign Trade (AICEP Portugal Global) also within the Ministry of Economy: 8) Rita Araújo; 9) Fernando Quintas; 10) Constança de Matos.

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**Other NCP members (1036155)**

**4. Does the NCP have a secretariat ? (1035967)**

Type: (L/list-radio)

Yes

**A1**

**4. (Continued) If the NCP has a Secretariat, in which ministry or agency is the Secretariat located? (1035968)**

Type: (L/list-radio)

Ministry with an economic focus (economy, finance, treasury, trade, etc.)

**A1**

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**4. (Continued) If the NCP has a Secretariat, in which department of the ministry or agency is the Secretariat located?**

**(1035969)**

Type: (S/text-short)

Directorate-General for Economic Activities (DGAE) and Portuguese Agency for Investment and Foreign Trade (AICEP Portugal Global) within the Ministry of Economy

**4. (Continued) If the NCP has a Secretariat, did the location of the Secretariat change in 2024?**

**(1036071)**

Type: (L/list-radio)

No

**A2**

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**5. Has the NCP been established through a legislative, regulatory or administrative instrument (e.g. a statute, a decree, a ministerial decision)? If yes, please provide the name and date of this instrument, and a link if available, in the comments box. If no link is available, you may upload as an annex. (1035970)**

Type: (O/list-with-comment)

A4 - Not established by a legal instrument

**Additional comments on the section Structure, location and composition of the NCP :  
(1035971)**

Type: (T/text-long)

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**B. Institutional arrangements - (b) Advisory body (40111)**

**6. Does the NCP have one or several advisory bodies ? (1035973)**

Type: (L/list-radio)

No

**Bb5A3**

**7. If an advisory body provides oversight, please describe the oversight procedure :**

**(1035977)**

Type: (T/text-long)

**Additional comments on the section Advisory body(ies) : (1035978)**

Type: (T/text-long)

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**B. Institutional arrangements - (c) Human and financial resources (40112)**

**8. Does the NCP have dedicated full-time staff members? (1035979)**

Type: (L/list-radio)

Yes

**A1**

**8. (Continued) Please indicate the number of full-time staff members: (1035980)**

Type: (N/numeric)

1

**9. Does the NCP have dedicated part-time staff members? (1035981)**

Type: (L/list-radio)

Yes

**Bc8A1**

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**9. (Continued) Please indicate the number of part-time staff members: (1035982)**

Type: (N/numeric)

9

**9. (Continued) Please indicate the percentage of time spent on NCP matters for each part-time staff member: (1035983)**

Type: (T/text-long)

- 1) Fernanda Ferreira Dias – 5%
- 2) Marta Basto – 5%
- 3) Carla Pinto – 15%
- 4) Lídia Farropas – 40%
- 5) Pedro Marques – 50%
- 6) Pedro Pinheiro – 50%
- 7) Rita Araújo – 10%
- 8) Fernando Quintas – 10%
- 9) Constança de Matos – 10%

**10.1 Have any full-time staff members joined the NCP during the year? (1035984)**

Type: (L/list-radio)

Yes

**Bc9A1**

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**10.1 (Continued) Please indicate how many full-time staff members joined the NCP during the year: (1035985)**

Type: (N/numeric)

1

**10.2 Have any part-time staff members joined the NCP during the year? (1035988)**

Type: (L/list-radio)

No

**Bc9A2**

**11.1 Have any full-time staff members left the NCP during the year? (1035986)**

Type: (L/list-radio)

No

**A2**

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**11.2 Have any part-time staff members left the NCP during the year? (1035990)**

Type: (L/list-radio)

Yes

**A1**

**11.2 (Continued) Please indicate how many part-time staff members left the NCP during the year: (1035991)**

Type: (N/numeric)

1

**12. Did the NCP have a dedicated budget this year? (1035992)**

Type: (L/list-radio)

No

**N**

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**12. (Continued) If no, were financial resources for promotional activities allocated on an ad hoc basis when requested by the NCP? (1035993)**

Type: (L/list-radio)

No

**A2**

**12. (Continued) If no, were financial resources for specific instances allocated on an ad hoc basis when requested by the NCP?**

Please select N/A (Not Applicable) if the NCP did not handle specific instances this year.

**(1035994)**

Type: (L/list-radio)

N/A

**A4**

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**13. During the year, did the human and financial resources available to the NCP allow it to :**

Please select "N/A" if the response was not relevant to the NCP's work in 2024 (e.g. if the NCP did not handle specific instances).

**(1035995)**

Type: (F/array-flexible-row)

N/A - A3

**Handle specific instances in an efficient and timely manner (1036098)**

Yes - A1

**Conduct promotion (organise events, produce materials, etc.) (1036099)**

Yes - A1

**Provide support to efforts by their government to develop, implement, and foster coherence of policies to promote RBC (1036157)**

Yes - A1

**Attend NCP meetings at the OECD (1036100)**

N/A - A3

**Attend events organised by other NCPs (1036101)**

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Yes - A1

**Attend events organised by stakeholders (1036102)**

Yes - A1

**Attend events organised by other government entities (1039893)**

N/A - A3

**Cover professional mediator fees or in-house mediator fees (1036103)**

N/A - A3

**Conduct fact-finding research into specific instances (1036104)**

**Additional comments on the section Human and financial resources : (1036005)**

Type: (T/text-long)

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**B. Institutional arrangements - (d) Reporting (40114)**

**14. Does the NCP report to the executive on its activities? (1036022)**

Type: (L/list-radio)

Yes

**A1**

**14. (Continued) If yes, how often ? (1036023)**

Type: (L/list-radio)

Once a year

**A3**

**15. Does the NCP report to the legislative body on its activities? (1036024)**

Type: (L/list-radio)

No

**A2**

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**16. Please indicate any other relevant transparency requirement(s) (e.g. access to information or disclosure laws) applicable to the NCP in your country: (1036026)**

Type: (T/text-long)

As the PT NCP is part of the Public Administration, it is subject to the following laws related to the Public Administration Transparency:

- The Principle of the Open Administration – defined by the Constitution of the Portuguese Republic (Article 268.<sup>o</sup> - 2) and Administrative Procedure Code (Article 17.<sup>o</sup>);

Law 26/2016, which regulates the access to administrative documents and to administrative information;

**Additional comments on the section Reporting : (1036027)**

Type: (T/text-long)

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**C. Information and promotion - (a) Website (40105)**

**17. Does the NCP have a website ? (1035998)**

Type: (L/list-radio)

Yes

**A1**

**17. (Continued) If yes, please provide the link : (1036028)**

Type: (S/text-short)

(PT) <https://www.dgae.gov.pt/servicos/sustentabilidade-empresarial/ponto-de-contacto-nacional-para-conduta-empresarial-responsavel.aspx> & (EN) <https://www.dgae.gov.pt/servicos/sustentabilidade-empresarial/national-contact-point-for-responsible-business-conduct.aspx>

**17. (continued) Was the website created/renovated this year? (1036078)**

Type: (L/list-radio)

The NCP website was not created/renovated in 2024.

**A3**

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**18.1 Are the following items available on the NCP website?**

**Information about the Guidelines and the role of the NCP :**

**(1036029)**

Type: (F/array-flexible-row)

Yes - A1

**The text of the Guidelines (1036109)**

Yes - A1

**A description of the Guidelines (1036110)**

Yes - A1

**The OECD Due Diligence Guidance Documents (1036111)**

Yes - A1

**Explanatory text about due diligence (1036112)**

Yes - A1

**OECD Recommendation on the Role of Government in Promoting Responsible Business  
Conduct (1036158)**

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Yes - A1

**Ministerial Declaration on Promoting and Enabling Responsible Business Conduct in the Global Economy (1036159)**

Yes - A1

**Information on the NCP and its mandate (1036113)**

Yes - A1

**The NCP Annual Report submitted to the OECD (1036114)**

Yes - A1

**The NCP's Report to the executive and/or legislative (if applicable) (1036115)**

Yes - A1

**The NCP's peer review report (if applicable) (1036116)**

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**18.2 Are the following items available on the NCP website?**

**Information about specific instances**

**(1036030)**

Type: (F/array-flexible-row)

Yes - A1

**Information on how to submit a specific instance (1036117)**

Yes - A1

**An online form to submit a specific instance (1036118)**

Yes - A1

**The NCP's case-handling procedures (1036119)**

Yes - A1

**All final statements since 2011 (1036120)**

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**18.3 Are the following items available on the NCP website?**

**Information on promotional activities :**

**(1036031)**

Type: (F/array-flexible-row)

Yes - A1

**The NCP's promotional plan (1036121)**

Yes - A1

**Information on upcoming events promoting the Guidelines (1036122)**

Yes - A1

**Information on past events promoting the Guidelines (1036123)**

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**18.4 Are the following items available on the NCP website?**

**Contact information :**

**(1036032)**

Type: (F/array-flexible-row)

Yes - A1

**Information on how to make an enquiry to the NCP (1036124)**

Yes - A1

**A phone number to reach the NCP directly (1036125)**

Yes - A1

**An email address to reach the NCP directly (1036126)**

**Additional comments on the section NCP website : (1036033)**

Type: (T/text-long)

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**C. Information and promotion - (b) Promotion\* (40115)**

**19. Does the NCP have a promotional plan for the coming year(s)? If yes and it is public, please provide a link in the comments box. (1036034)**

Type: (O/list-with-comment)

A1 - Yes

(PT) <https://www.dgae.gov.pt/servicos/sustentabilidade-empresarial/ponto-de-contacto-nacional-para-conduta-empresarial-responsavel/plano-promocional.aspx> & (EN) <https://www.dgae.gov.pt/servicos/sustentabilidade-empresarial/national-contact-point-for-responsible-business-conduct/promotional-plan.aspx>

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**20. Did the NCP organise or co-organise events to promote the Guidelines and/or the NCP during the year?**

If yes, please also provide details in the NCP Reporting Questionnaire Annex document that will be uploaded at the end of the questionnaire.

**(1036035)**

Type: (L/list-radio)

Yes

**A1**

**21. Did the NCP make a presentation to promote the Guidelines and/or the NCP in events organised by others ?**

If yes, please also provide details in the NCP Reporting Questionnaire Annex document that will be uploaded at the end of the questionnaire.

**(1036036)**

Type: (L/list-radio)

Yes

**A1**

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**22. Did the NCP make use of social media to communicate on NCP promotional activities during the year?**

**(1036037)**

Type: (L/list-radio)

Yes

**A1**

**22. (Continued) If yes, please list the accounts from which the NCP posts. (1036069)**

Type: (T/text-long)

NCP PT Youtube Channel: <https://www.youtube.com/channel/UCANFAu2B7PU76UpWx9A-lzQ>  
DGAE LinkedIn: <https://www.linkedin.com/company/dire%C3%A7%C3%A3o-geral-das-atividades-econ%C3%B3micas/posts/?feedView=all>

**22. (Continued) How many posts were made to promote the NCP or the Guidelines? (1039894)**

Type: (L/list-radio)

10 - 15

**AO03**

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**23. Did the NCP produce other materials to promote the Guidelines and/or the NCP during the year (includes: flyers, brochures, email campaigns, newsletters, videos, etc.)?**

*If yes, please provide details in table 3 in Annex 1.*

**(1039895)**

Type: (L/list-radio)

Yes

**AO01**

**24. Did the NCP hold a stakeholder meeting during the year?**

**(1036038)**

Type: (L/list-radio)

No

**A2**

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**25. Did the NCP promote the Guidelines among the business community during the year?**

**(1036039)**

Type: (L/list-radio)

Yes

**A1**

**26. Did the NCP carry out any training on the Guidelines aimed at businesses during the year?**

**(1036040)**

Type: (L/list-radio)

No

**A2**

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**27. Did the NCP promote the Guidelines among NGOs during the year?**

**(1036041)**

Type: (L/list-radio)

Yes

**A1**

**28. Did the NCP promote the Guidelines among trade unions during the year?**

**(1036042)**

Type: (L/list-radio)

Yes

**A1**

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29. Did the NCP focus on any of the following during promotional activities during the year:

**(1036043)**

Type: (F/array-flexible-row)

Yes - A1

**OECD Due Diligence Guidance for Responsible Business Conduct (1036127)**

No - A2

**OECD Due Diligence Guidance for Responsible Supply Chains in the Garment and Footwear Sector (1036128)**

No - A2

**Due Diligence for Responsible Corporate Lending and Securities Underwriting and/or Responsible Business Conduct for Institutional Investors and/or Responsible Business Conduct Due Diligence for Project and Asset Finance Transactions (1036129)**

No - A2

**OECD Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict-Affected and High-Risk Areas (1036130)**

No - A2

**OECD Due Diligence Guidance for Meaningful Stakeholder Engagement in the Extractive Sector (1036131)**

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No - A2

**OECD-FAO Guidance for Responsible Agricultural Supply Chains (1036132)**

No - A2

**OECD-FAO Business Handbook on Deforestation and Due Diligence in Agricultural Supply Chains (1040649)**

**Additional comments on the section Promotional activities : (1036044)**

Type: (T/text-long)

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**D. Specific Instances - (a) NCP case-handling procedures for specific instances (40106)**

**30. Does the NCP have case-handling procedures ? (1035999)**

Type: (L/list-radio)

Yes

**A1**

**31. Are the case-handling procedures available online ? (1036045)**

Type: (L/list-radio)

Yes

**A1**

**31. (Continued) If yes, please provide a link in the text box. (1036046)**

Type: (S/text-short)

(PT) [https://www.dgae.gov.pt/gestao-de-ficheiros-externos-dgae-ano-2020/guia\\_procedimentos\\_instancias\\_especificas\\_ocde\\_mne-pdf.aspx](https://www.dgae.gov.pt/gestao-de-ficheiros-externos-dgae-ano-2020/guia_procedimentos_instancias_especificas_ocde_mne-pdf.aspx) (EN) [https://www.dgae.gov.pt/gestao-de-ficheiros-externos-dgae-ano-2021/procedural-guidance\\_english-version-pdf](https://www.dgae.gov.pt/gestao-de-ficheiros-externos-dgae-ano-2021/procedural-guidance_english-version-pdf)

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**32. Were the NCP's case-handling procedures modified this year? (1036047)**

Type: (L/list-radio)

No

**A2**

**32. (continued) If no, what are the NCP's plans to update its case-handling procedures in alignment with the 2023 version of the Guidelines?**

**Please indicate estimated completion date and provide relevant details in the comments box.**

**(1036081)**

Type: (O/list-with-comment)

A1 - Q1 2025

The NCP PT team has worked on the update of its case-handling procedures in alignment with the 2023 version of the Guidelines. It is intended that the draft document will be put out for consultation soon, with a view to being published in 2025.

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**Additional comments on the section Case-handling procedures : (1036048)**

Type: (T/text-long)

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**D. Specific Instances - (b) Specific instances in practice (40116)**

**33. Has the NCP ever received a specific instance?**

**(1036049)**

Type: (L/list-radio)

Yes

**A1**

**33. (continued) If yes, how many years ago did the NCP receive its most recent specific instance? (1036082)**

Type: (L/list-radio)

More than 10 years ago

**A4**

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**34. Does the NCP request feedback from the parties on the procedure following the conclusion of a specific instance?**

Please select N/A if the NCP has never received a specific instance

**(1036050)**

Type: (L/list-radio)

N/A

**A3**

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**35. Has the NCP staff undergone training in dispute resolution or problem solving during the year (e.g. mediation)?**

*If yes, please provide details in the comments box.*

**(1036051)**

Type: (O/list-with-comment)

A1 - Yes

Training the NCP PT Team in Conflict Management and Resolution On November 13 and 14, DGAE's NCP PT team, took part in a specialised training in Conflict Management and Resolution, provided by Rumos. This training was molded to the needs of the NCP PT's mandate, preparing the team to conduct mediation sessions in the context of the provision of good offices, arising from the handling of specific instances under the OECD Guidelines on RBC. The course enabled participants to acquire knowledge about the negotiation process and to develop adaptive strategies for effective conflict management. With a practical and interactive approach, this training focused on attitudes and behaviors that promote dialogue and the resolution of conflicts. This activity reinforces NCP PT's ability to act as a mediator, promoting constructive solutions to conflicts between parties and ensuring more effective implementation of the OECD Guidelines by companies

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**36. Did the NCP conduct mediation this year?**

**(1036067)**

Type: (L/list-radio)

N/A

**A3**

**Additional comments on the section Specific instances in practice : (1036053)**

Type: (T/text-long)

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**D. Specific Instances - (c) Reporting specific instances (40117)**

**37. Did the NCP receive new specific instance submissions during the year?**

If yes, please also provide details in the NCP Reporting Questionnaire Annex document that will be uploaded at the end of the questionnaire.

**(1036054)**

Type: (L/list-radio)

No

**A2**

**38. Did the NCP close specific instances during the year?**

If yes, please also provide details in the NCP Reporting Questionnaire Annex document that will be uploaded at the end of the questionnaire.

**(1036055)**

Type: (L/list-radio)

No

**A2**

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**39. Of the specific instances that were already in progress at the start of the year , are there any that are still ongoing at the end of the year ?**

If yes, please also provide details in the NCP Reporting Questionnaire Annex document that will be uploaded at the end of the questionnaire.

Select NA if no specific instances were in progress at the start of the year.

**(1036056)**

Type: (L/list-radio)

No

**A2**

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**40. Did the NCP \_ follow up on a case during the year?**

If yes, please also provide details in the NCP Reporting Questionnaire Annex document that will be uploaded at the end of the questionnaire.

Select N/A if no specific instances were concluded before the start of the year.

**(1036057)**

Type: (L/list-radio)

No

**A2**

**41. Is the [OECD database of specific instances](#) accurate and up to date with regard to cases handled by the NCP?**

Select N/A if the NCP has never received a specific instance.

**(1036058)**

Type: (L/list-radio)

Yes

**A1**

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**42. Did the NCP submit keywords to be included in all specific instances available in the OECD case database? If not, please submit a [keyword reporting form](#) for each public specific instance. (1039896)**

Type: (L/list-radio)

Yes

**AO01**

**Additional comments on the section Reporting specific instances : (1036059)**

Type: (T/text-long)

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**E. Peer learning and peer reviews (40107)**

**43. Did the NCP take part in the following activities with other NCPs during the year:**

**(1035996)**

Type: (F/array-flexible-row)

No - A2

**Host a peer learning activity (1036105)**

Yes - A1

**Participate in peer learning activities hosted by other NCPs (1036106)**

No - A2

**Co-operate with other NCPs in handling specific instances (1036107)**

No - A2

**Provide mentoring/capacity building to another NCP (1036108)**

No - A2

**Participate in/host a meeting of regional networks of NCPs (excluding during the NCP meetings at the OECD) (1036160)**

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**44. Is the NCP interested in hosting an NCP learning/experience-sharing event in 2025?**

**(1035997)**

Type: (O/list-with-comment)

A1 - Yes

**45. Which topic would the NCP consider to be a priority to cover in a peer learning event ?**

**(1036000)**

Type: (S/text-short)

Relevance of the Guidelines and the NCP network for compliance with due diligence legislation  
(ex:CS3D)

**46. Is the NCP interested in participating in developing tools for use by NCPs? (1036001)**

Type: (L/list-radio)

Yes

**A1**

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**47. Did the NCP act as a peer reviewer during a peer review onsite visit in 2024? (1036083)**

Type: (L/list-radio)

Yes

**A1**

**47. (continued) If yes, indicate how many. (1036084)**

Type: (N/numeric)

1

**48. Did the NCP undergo a peer review (onsite visit) in 2024? (1036085)**

Type: (L/list-radio)

No

**A2**

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**Additional comments on the section Peer-learning and peer reviews :**

**(1036004)**

Type: (T/text-long)

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**F. Support for government policies to promote RBC\* - (a) Promotional work (40108)**

**49. In 2024, did the NCP promote the Guidelines and/or the OECD due diligence guidance instruments among: (1036089)**

Type: (F/array-flexible-row)

Yes - A1

**Trade and investment promotion agencies (or other government entity in charge of trade and investment support) (1036163)**

No - A2

**Embassies abroad (1036162)**

Yes - A1

**Other relevant government agencies (1036161)**

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**50. Did the NCP promote the Recommendation on the Role of Government in Promoting RBC among relevant government officials during the year? (1036090)**

Type: (O/list-with-comment)

A1 - Yes

During 2024, the NCP PT has organized several awareness sessions among relevant Portuguese government agencies, in which it promoted the “Recommendation on the Role of Government in Promoting RBC”. These government agencies were: 1) Directorate-General for Consumer Affairs; 2) Public Administration Shared Services Entity, P.I.; 3) Institute of Public Real Estate and Construction Markets; 4) Ministry of Labour, Solidarity and Social Security.

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**51. Did the NCP carry out any activity to promote its role and mandate with other relevant government agencies during the year? (1039962)**

Type: (O/list-with-comment)

AO01 - Yes

During 2024, the NCP PT has organized several awareness sessions among relevant Portuguese government agencies, in which it promoted its role and mandate. These government agencies were: 1) Directorate-General for Consumer Affairs; 2) Public Administration Shared Services Entity, P.I.; 3) Institute of Public Real Estate and Construction Markets; 4) Ministry of Labour, Solidarity and Social Security.

**Additional comments on the section Promotional work for policy coherence :**

**(1036020)**

Type: (T/text-long)

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**F. Support for government policies to promote RBC - (b) Engagement with relevant officials  
(40120)**

**52. Is the NCP involved in any intergovernmental coordination mechanism regarding policy areas covered by the Guidelines and/or relevant for RBC?**

***If yes, please provide a short description of these mechanisms and the NCP's participation therein.***

**(1039976)**

Type: (O/list-with-comment)

AO01 - Yes

NCP Secretariat team was responsible for the draft and is expected to be in charge of the future coordination of the Portuguese National Action Plan on Responsible Business Conduct and Human Rights. This team also takes part on the National Committee for Human Rights, as representative of the Ministry of Economy (and the NCP PT). Additionally, the team was co-responsible in drafting the Portuguese Action Plan for the Circular Economy and participates in Working Group responsible for the transposition of the Corporate Sustainability Due Diligence Directive (CS3D).

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**53. Does the NCP coordinate its action / cooperation with other state-based non-judicial grievance mechanisms?**

*If yes, please explain how.*

**(1039991)**

Type: (O/list-with-comment)

AO01 - Yes

The NCP PT has been cooperating with the ILO Offices in Portugal, in a shared effort to boost promotion of both the OECD Guidelines and the ILO Tripartite Declaration.

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**54. Did the NCP share statements, data and other insights with: (1036074)**

Type: (P/multiple-opt-comments)

**Officials responsible for public procurement (1036146)**

**Officials responsible for trade and investment support (including trade missions) (1036144)**

**Officials responsible for SOEs (1036145)**

**Officials in relevant government agencies (including other state-based non-judicial grievance mechanisms) (1036164)**

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**55. Did the NCP inform officials responsible for reviewing eligibility for government support and services\* of companies' involvement/engagement in specific instances?**

\* (e.g. such as trade advocacy, economic diplomacy, or other benefits)

**(1036095)**

Type: (O/list-with-comment)

A2 - No

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**56. To what extent has the NCP engaged or exchanged with public procurement officials/practitioners, trade and investment officials, or SOEs officials? (1036017)**

Type: (P/multiple-opt-comments)

**As part of a public procurement process (1036147)**

[X]

**As part of dedicated events or training (1036148)**

NCP PT has developed awareness sessions for the 2 main public procurement agencies in Portugal: Public Administration Shared Services Entity, P.I. and the Institute of Public Real Estate and Construction Markets;

**Other (1036149)**

**N/A: the NCP has not engaged or exchanged with officials/practitioners in this context (1036150)**

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**57. Please identify any specific initiatives/good practices in your country, involving RBC and other policy areas like public procurement, trade and investment, and/or SOEs. (1036018)**

Type: (T/text-long)

Portugal is committed to enhance Responsible Business Conduct (RBC) through the advancement of the first National Action Plan for Responsible Business Conduct and Human Rights (PNACERDH). This plan reflects a concerted effort to integrate RBC within broader policy areas, including public procurement, trade, investment, and state-owned enterprises (SOEs). A notable initiative is the sustainable public procurement strategy by IMPIC, aimed at incorporating sustainability criteria into procurement processes to promote economically, socially and environmentally responsible development.

**58. Please include any other examples of policy coherence activities : (1036019)**

Type: (T/text-long)

Portugal has undertaken several initiatives to ensure policy coherence across different areas impacting RBC and human rights. One key example is the integration of RBC principles into the legislative framework guiding public procurement. The sustainable public procurement strategy, spearheaded by IMPIC, aligns with broader national goals of promoting economic, social, and environmental responsibility. This strategy ensures that public procurement processes not only comply with RBC standards but also support Portugal's commitments under international agreements such as the OECD Guidelines for Multinational Enterprises and the United Nations Sustainable Development Goals (SDGs). Furthermore, the development of the National Action Plan for Responsible Business Conduct and Human Rights (PNACERDH) illustrates a coordinated effort across multiple sectors and policy areas, including labor, environmental protection and corporate governance. This plan not only outlines the responsibilities of businesses but also sets the stage for a holistic government approach to monitoring, evaluating and supporting RBC practices across all levels of business operations. These examples demonstrate Portugal's commitment to create a cohesive policy framework supporting responsible business practices while ensuring that these practices are embedded across various policy domains and not treated in isolation.

**Additional comments on Engagement with relevant officials (1036096)**

Type: (T/text-long)



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**F. Support for government policies to promote RBC - (c) RBC policy landscape and the role of the NCP (40119)**

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**59. Does the NCP follow and/or provide input, or is the NCP consulted, on policy or regulatory developments to promote RBC?**

*If yes, please provide a short explanation of how this is done in practice.*

**(1040015)**

Type: (O/list-with-comment)

AO01 - Yes

Yes, the Portuguese National Contact Point (NCP PT) actively follows and provides input on policy and regulatory developments to promote Responsible Business Conduct (RBC). This involvement is primarily due to the NCP PT team's dual role as the technical team responsible for drafting the National Action Plan for Responsible Business Conduct and Human Rights (PNACERDH). This plan sets the framework for integrating RBC principles into national policies and practices, aligning with international standards such as the OECD Guidelines for Multinational Enterprises. Additionally, the NCP PT represents the Ministry of Economy in the plenary sessions of the National Human Rights Commission (CNDH). This participation ensures that the economic perspective, particularly in respect of corporate responsibility and due diligence processes, is considered in discussions and decisions that impact human rights and corporate governance across sectors. Through these roles, the NCP PT contributes to shape and align national policies with RBC principles, ensuring a cohesive approach between government actions and the expectations set by international guidelines on responsible business practices.

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**60. Have the Guidelines and/or the OECD due diligence instruments and/or the Recommendation on the Role of Government in Promoting RBC been referred to in national legislation/regulations/policies/economic agreements adopted during the year ?**

(e.g. on responsible business conduct; non-financial reporting, export credits, public procurement, trade and investment)

**(1036006)**

Type: (M/multiple-opt)

**The Guidelines (1040016)**

**The OECD due diligence instruments (1040017)**

**The Recommendation on the Role of Government in Promoting RBC (1040018)**

**Relevant national legislation/regulations/policies/economic agreements were adopted during the year but did not include reference to the above. (1040020)**

**N/A: no relevant national legislation/regulations/policies/economic agreements were adopted during the year. (1040019)**

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**61. Did your country adopt a National Action Plan (NAP) on Business and Human Rights or Responsible Business Conduct in 2024 .**

**(1036008)**

Type: (L/list-radio)

No

**A2**

**62. Was a NAP in development in 2024?**

**(1036011)**

Type: (L/list-radio)

Yes

**A1**

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**62. (Continued) If yes, please indicate the scope of the NAP : (1036012)**

Type: (M/multiple-opt)

[X]

**NAP on Business and Human Rights (1036139)**

[X]

**NAP on Responsible Business Conduct (1036140)**

**62. (Continued) Did the NCP participate in the development of the NAP? If yes, please specify the role of the NCP in the comments box at the end of this session. (1036013)**

Type: (L/list-radio)

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**62. (continued) Is there a role foreseen for the NCP in the implementation of the NAP?**

**Please add details in the comments box at the end of the section.**

**(1036093)**

Type: (L/list-radio)

Yes

**A1**

**Additional comments on the section RBC policy landscape and the role of the NCP**

**(1036094)**

Type: (T/text-long)

NCP PT DGAE's team drafted a proposal for the NAP on Responsible Business Conduct and Human Rights. NCP PT is expected to be the one coordinating the implementation of the NAP.

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## G. Challenges (40113)

**63. Has the NCP faced any particular challenge(s) it would like to highlight this year?**

**(1036021)**

Type: (U/text-huge)

The two main current challenges that the NCP PT faces are the lack of dedicated budget to support the NCP activities and the lack of general interest in submitting an allegation to the NCP – this perception comes from the surveys applied following the different awareness sessions held across 2024.

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**Annex - NCP Promotional activities and Specific instances (40109)**

**Does the NCP have promotional activity and/or specific instance activity to report in 2024?**

***You will not be prompted to upload an Annex if you select 'No'.***

**(1040410)**

Type: (L/list-radio)

Yes

**AO01**

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Please provide detailed information on NCP promotional activities (Annex Part I) and on specific instances (Annex Part 2) by filling out and uploading the [NCP Reporting Questionnaire 2024 Annex](#) document.

**Instructions:**

1. Download the NCP Reporting Questionnaire Annex 2024 word document available [here](#) on the NCP O.N.E Community Space.
2. Fill in the document and save it locally on your computer.
3. Upload the document by clicking on the "Upload files" button below.

Please note that only word files (.doc or .docx) can be uploaded.

Please contact [emily.halstead@oecd.org](mailto:emily.halstead@oecd.org) for assistance in downloading and/or uploading the document.

**(1036060)**

Type: (/upload-files)

**NCP PT Annual Reporting Questionnaire 2024 Annex**

No comment

File type "docx"

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**Additional materials (e.g. case-handling procedures, legislations, flyers, other promotional materials) may be uploaded on the next page. (1036068)**

Type: (X/boilerplate)

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## **Additional materials (40110)**

**Please upload any additional materials relevant to this questionnaire (ex: case-handling procedures, flyers, etc). Please ensure your file names reflect the name of the document before uploading. (1036065)**

Type: (/upload-files)

### **Portuguese Translation of the OECD Guidelines in a Nutshell**

No comment

File type "pdf"

### **NCP PT Newsletter #2 (June 2024)**

No comment

File type "pdf"

### **NCP PT Newsletter #3 (December 2024)**

No comment

File type "pdf"

### **NCP PT 2024 Activity Report**

No comment

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File type "pdf"

**NCP PT 2025 Promotional Plan**

No comment

File type "pdf"

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**Last page before submission (40118)**

**You have reached the last page of the questionnaire before submitting your responses to the OECD Secretariat.**

**Before submitting the questionnaire, please review your responses using the " Question index " menu. You will be prompted to save and print your responses after hitting submit.**

**Please click on " Submit " to submit the questionnaire.**

**(1036066)**

Type: (X/boilerplate)

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Toggle navigation

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